

DRIVERS.....WE NEED YOUR HELP.....PLEASE READ THIS CAREFULLY

Parents we would like to thank you for helping to ensure the safety of our students. Below are the procedures for morning and afternoon carpool. Following these procedures will ensure the safety of students and expedite the carpool process.

Morning:

- Please pull forward as far as you can.
- Please have students ready to get out of the car quickly and efficiently....while waiting in line, have backpacks ready, jackets on and all hugs and kisses taken care of.
- When you have pulled up and traffic has stopped your child(ren) can get out of his/her car on his/her own – **You don't have to wait for an attendant to open your door.**
- **For your safety and to help with traffic flow please stay in your car.** It takes up a lot of time when you get out of your car to get your kids out. It backs up the car line and traffic on Root Rd. Our staff members are out there to be of assistance and to help keep the line moving quickly and efficiently.
- **If you are in the right lane, students should exit your car on the right side only.** Do not let child(ren) out on the left side as traffic could be moving.
- **If you are in the left lane, students should exit from the left side only.** Do not let child(ren) out on the right side as traffic could be moving.
- Cell phones are prohibited in school zones; talking on your cell phone in a school zone is subject to a \$200.00 fine.
- **For the safety of all please drive slowly and carefully and be alert.**

Afternoon:

- Each family that has car riders will be issued a bright yellow numbered carpool tag with a special logo on it. **Please display this tag visibly at the top of your front windshield and keep it displayed until your child(ren) is in the car.** We rely on these numbered tags to keep the line running smoothly. We especially need these on rainy days as they can always be a challenge.
- *We will not be able to release a student in to a car without the bright yellow carpool tag issued by the school. Any person picking up a student without the bright yellow carpool tag will be asked to park and go to the front office. If you need additional carpool tags, stop by our front office and we will be happy to provide you with additional tags. Thank you for your support in helping us keep our Colts safe.*
- Please help your child(ren) learn the carpool number and remind them that they need to be listening for it. We do not call names. When they answer to their number it ensures that our line will move quickly and efficiently.
- Staff members will escort your child(ren) to your car. Do not call your child to the car or encourage them to go to your car unescorted. Please let a staff member bring them to your car. This is a safety issue because cars are constantly moving. Students must wait patiently and quietly in their designated areas on the sidewalk.
- **Please pull forward to the end of the sidewalk.** Once traffic has pulled up completely and stopped, you will see a staff member at the front of the loading area holding a stop sign. We will then load cars that are in the loading area. Once children are safely loaded, cars will be signaled to exit by a staff member at the front of the loading area holding a slow sign. For the safety of all, please do not move forward until signaled to move.
- **PLEASE STAY IN YOUR CAR** –It backs up the car line as well as traffic on Root Rd. when you get out of your car. Please work with your child(ren) on how to buckle their seatbelts.
- **Please do not park and come to the carpool area to pick up your child.** The area is very congested and this causes problems. If you would like to pick up your child but not use the carpool line you can make arrangements for them to be a walker and meet them at the back door.
- No cell phones, talking on your cell phone in a school zone is subject to a \$200.00 fine.
- **PLEASE DRIVE SLOWLY AND CAREFULLY AND BE ALERT!!**